

Last Updated: 19 October 2010

| Activity Area | Responsible Officer | 7 June 2010 | 28 June 2010 | 6 Sept 2010 | 27 Sept 2010 | 1 Nov 2010 | 7 Feb 2011 | 28 March 2011 |
|---------------------------------------------------------------------------------|---------------------|----------------------|----------------|-------------|-----------------|------------|------------|---------------|
| REGULAR AGENDA ITEMS | | | | | | | | |
| Member Training (Future needs to be determined prior to each meeting) | | Audit Cttee overview | Final Accounts | Risk Mgmt | Account Closure | – | ✓ | ✓ |
| Feedback Report | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Audit Committee: Work Programme | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

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|------------------------------------------------------------------------------------------------------------|-------------------------|-------------|--------------|-------------|--------------|------------|------------|---------------|
| ACCOUNTS | | | | | | | | |
| Statement of Accounts / Summary Accounts 2009 / 2010 (incorporating Annual Governance Statement) | Steven Pilsworth | – | ✓ | – | – | – | – | – |
| Audit of Statement of Accounts | PwC Steven Pilsworth | – | – | – | ✓ | – | – | – |
| International Financial Reporting Standards | Steven Pilsworth | – | – | ✓ | – | – | – | ✓ |

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| INTERNAL AUDIT / EXTERNAL AUDIT ACTIVITY | | | | | | | | |
| Internal Audit: Annual Report 2009 / 2010 | Steve Crabtree | ✓ | Meeting set aside to scrutinise the Councils draft accounts | – | Meeting set aside to scrutinise the Councils final accounts following External Audit review | – | – | – |
| Internal Audit: Progress Report: Quarterly | Steve Crabtree | – | | ✓ | | ✓ | – | |
| Internal Audit: Strategy and Plan 2011 / 2012 | Steve Crabtree | – | | – | | – | ✓ | |
| Internal Audit: Miscellaneous Commissioned Reports (Additional works outside agreed Audit Plan) | Steve Crabtree | – | | – | | ✓ | ✓ | |
| External Audit: Reports (subject to availability) | PwC Steve Crabtree Steven Pilsworth | – | | – | | ✓ | ✓ | |
| External Audit: Audit Plan | PwC Steve Crabtree Steven Pilsworth | – | | – | | – | ✓ | |
| NEW ITEM: CIFPA Consultation Document: The Role of the Head of Internal Audit | Steve Crabtree | – | | ✓ | | – | – | |
| NEW ITEM: Audit Commission Abolition | Steve Crabtree | – | | ✓ | | – | – | |

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------|-------------------------------------------------------------|------------------------------|---------------------------------------------------------------------------------------------|------------|------------|---------------|---|
| REGULATORY FRAMEWORK | | | | | | | | | |
| Draft Annual Governance Statement | Steve Crabtree | ✓ | Meeting set aside to scrutinise the Councils draft accounts | – | Meeting set aside to scrutinise the Councils final accounts following External Audit review | – | – | – | |
| Annual Governance Statement: Progress | Steve Crabtree | – | | – | | ✓ | – | – | |
| Assurance Framework | Steven Crabtree | – | | – | | – | – | ✓ | |
| Audit Committee: Annual Report | Steve Crabtree | ✓ | | – | | – | – | – | |
| Fraud: Annual Report 2009 / 2010 | Diane Baker | ✓ | | – | | – | – | – | |
| Regulation of Investigatory Powers Act | Diane Baker | – | | ✓ | | – | – | ✓ | |
| Risk Management Strategy | Stuart Hamilton | – | | ✓ | | – | – | – | |
| Strategic Risk Register: Risk Profiles | Stuart Hamilton | – | | Deferred – not agreed at CMT | | – | – | ✓ | – |
| Treasury Management Strategy / Update | Steven Pilsworth | – | | ✓ | | – | – | ✓ | – |
| Use of Resources | Steven Pilsworth | – | | – | | – | – | ✓ * | – |
| Comprehensive Area Assessment | Steven Pilsworth | – | | – | | – | – | ✓ * | – |
| Strategic Governance Developments | Steve Crabtree Diane Baker | – | | Information Governance | | – | – | – | – |
| Miscellaneous Financial Reports Review of other reports / policies as appropriate E.g. Changes to Contract Regulations, Financial Regulations, Accounting Policies etc. | Steven Pilsworth Steve Crabtree | – | – | – | – | ✓ | ✓ | ✓ | |

* Following the establishment of the coalition government, these items are expected to be deleted.

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